

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, June 21, 2011**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Cynthia L. Jones
Commissioner Daniel L. Morris
Commissioner Todd B. Morgan
Sue Sabo, Acting County Administrator
Sharon Ferris (Recorder)

CALL TO ORDER

Commissioner President Russell called the meeting to order at 9:00 am.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Morgan, to adopt the minutes of the meeting of Tuesday, June 14, 2011, as presented. Motion carried 5-0.

PROCLAMATION WAS PRESENTED FOR THE RETIREMENT OF LT. CHRISTOPHER MEDVED

ST. MARY'S COUNTY GOVERNMENT SAFETY COMMITTEE: FIRST ANNUAL SAFETY MATTERS AWARD PRESENTATION

Present: Jacque Fournier, Safety Committee Chair (DPW&T)
Patty Steigman, Safety Committee Co-Chair, (Finance)

The 2011 Safety Matters Award honors and recognizes an employee who consistently demonstrates involvement and leadership in creating and maintaining safety at work, not only for themselves but also their co-workers. Certificates were presented to the following nominees: James Bond, Dept. of Public Works and Transportation; Will Buckmaster, Dept. Public Works and Transportation; Steve Gass, Dept. Public Works and Transportation; John Hewitt, Dept. Public Works and Transportation; Patty Litten, Dept. of Finance; Ryan Blizek, Dept. of Information and Technology and Jada Stuckert, Dept. of Land Use and Growth Management. The 2011 Safety Matters Award recipient is Will Buckmaster.

NAVAL AVIATION CENTENNIAL CELEBRATION

Present: Robin Finnacom, CEO, St. Mary's County Community Development Corp

Ms. Finnacom provided an overview of initiatives being undertaken as a part of the Naval Aviation Centennial Celebration to bring a positive image to the Lexington Park area and to recognize the Park's relationship to the Patuxent River Naval Air Station. The Lexington Park Business and Community Association developed a marketing campaign to showcase the Park's logo. Sponsors have purchased over 300 banners which will be displayed in the Lexington Park area through the end of the year. Other memorabilia celebrating the Naval Aviation Centennial is available at www.lexpax.com.

COUNTY ADMINISTRATOR

1. Draft Agenda for June 28. There will be no meeting on July 5.

Commissioner Jarboe requested discussion/resolution of grandfathering campgrounds be added to the agenda for June 28.

2. Sheriff's Office (*Sheriff Tim Cameron; Captain Michael Merican*)

*(Csaba S. Balazs, AIA, Senior Vice President, Architecture and Engineering,
L.R. Kimball)*

An update on the Detention Center Expansion and Renovation Project was presented.

Commissioner Morris moved, seconded by Commissioner Morgan, to approve the Office of the Sheriff's request for submittal to the State of Maryland for Local Jail Capital Improvement Requests pursuant to the approved Fiscal Year 2012 Budget and direct Staff to modify the County Project Sheet for Phase II, PF1006 of the ADC project in Fiscal Year 2013, to reflect a decrease in County Bonds needed by \$150,000 pursuant to the County forward funding the design in Phase II. Motion carried 5-0.

3. St. Mary's County Public Schools (*Dr. Michael J. Martirano, Superintendent;*
Gregory V. Nourse, Director of Fiscal Services)

Commissioner Jarboe moved, seconded by Commissioner Morris, to approve the following actions as submitted and approved by the Board of Education on May 31, 2011:

#1 Revenue and Expense adjustments to the General Fund in the amount of \$1,304,702 to fund the annual leave payoff/retirement incentive, machine rental, other instructional costs and an adjustment to the interfund transfer for Chesapeake Public Charter School; and

#2 The Revenue and Expenditure increase in the General Fund Chesapeake Public Charter School in the amount of \$23,914 as a result of the interfund transfer and the transfer of categorical among general fund expenditures; and

#3 Adjustments in the Restricted Fund increasing it by \$3,222 due to the adjusted awards of five grants, which include reductions in revenue, addition of revenue, and adjustments to expenditure accounts for those grants, and the elimination of 1.65 FTEs as itemized in the submission. Motion carried 5-0.

(Ms. Kimberly Howe, Coordinating Supervisor of Capital Planning & Green Schools)

Commissioner Jarboe moved, seconded by Commissioner Jones, to approve and authorize Commissioner President Russell to execute the budget amendments, as approved by the Board of Education on May 25, 2011, transferring \$534,524 from completed capital improvement projects to the FIN 11 reserve capital improvements project account and transferring \$16,695 in the FIN11 capital improvements program fund balance to the George Washington Carver Elementary School Replacement School project to cover state credit change orders. Motion carried 5-0.

4. Circuit Court (*Pete Cucinotta, Drug Court Coordinator*)

Commissioner Morgan moved, seconded by Commissioner Jarboe, to accept the grant award for the Juvenile and Adult Drug Courts, MD1225, from the Maryland Office of Problem Solving Courts on behalf of the Circuit Court in the amount of \$145,000 and authorize Commissioner President Russell to execute the related budget amendment reducing the project revenues and expenses by \$39,530 in accordance with the award. Motion carried 5-0.

5. Department of Recreation and Parks (*Phil Rollins, Director; Christina Bishop, Therapeutic Recreation Specialist*)

Commissioner Jones moved, seconded by Commissioner Morris, to authorize Departmental Staff to submit the FY2012 School and Community Nutrition Programs grant documents electronically from the Maryland State Department of Education in the amount of \$6,525, which is consistent with the hard copy reviewed by the BOCC, and authorize Commissioner President Russell to execute the Agreement for the Local Education Agency to furnish meals. Motion carried 5-0.

6. Department of Human Services (*Cynthia Brown, Interim Director*)

(Jackie Beckman, Highway Safety Coordinator)

Commissioner Jarboe moved, seconded by Commissioner Morris, to authorize Department Staff to submit the grant application documents electronically for the St. Mary's County Community Traffic Safety Program grant from the Maryland Highway Safety Office in the amount of \$36,495, consistent with the hard copy reviewed by the BOCC. Motion carried 5-0.

Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Memorandum of Understanding and related contract proposal documents for the FY2012 Core Service Agency/Administrative Grant project #'s MD1282, MD1284, MD1285, MD1286 and MD1290 from the Maryland Mental Hygiene Administration in the amount of \$354,793; and the three related sub-recipient agreements between the County, Three Oaks Center, Correctional Mental Health Services and On Our Own of St. Mary's and related budget amendments. Motion carried 5-0.

7. County Administrator (*Sue Sabo, Acting*)

Commissioner Morgan moved, seconded by Commissioner Morris, to appoint the following persons to Boards, Committees, or Commissions with the terms to expire as indicated. Motion Carried 5-0.

1. Adult Public Guardianship Review Board

Jennifer Willoughby (Psychologist)

6/30/2014

2. Airport Advisory Committee

Raymond Bednarcik

6/30/2014

Erik Anderson (Alternate Member)

6/30/2014

James Pappas (Alternate Member)

6/30/2013

3. BOCA Board of Code Appeals

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| James Bacot (Reappointment) | 6/30/2016 |
| Gerald Buckler | 6/30/2016 |
| 4. Commission for People with Disabilities | |
| Carole Woodward (Reappointment) | 6/30/2015 |
| Jennifer Maddox (Social Services Rep / Partial Term) | 12/31/2013 |
| Crystal Frederick (Citizen Rep / Partial Term) | 12/31/2012 |
| 5. Commission for Women | |
| Sharisse Swales | 6/30/2014 |
| Kyle Bishop | 6/30/2014 |
| Kathleen Werner (Partial Term) | 12/31/2012 |
| Terry Hall (Partial Term) | 12/31/2012 |
| 6. Commission on Aging | |
| Gail Murdock | 6/30/2014 |
| Veda Willis | 6/30/2014 |
| Agnes Butler (Partial Term) | 12/31/2012 |
| 7. Community Health Advisory Committee | |
| Briana Lyles (Partial Term) | 6/30/2013 |
| 8. Emergency Services Committee | |
| Thomas Dean (Company 79 Rep) | No Term |
| 9. Ethics Commission | |
| Robert Denning (Reappointment) | 6/30/2014 |
| Kathy Suite (Status Change to Regular Member) | 6/30/2014 |
| Daniel Carney (Alternate Member / Partial Term) | 6/30/2012 |
| 10. Family Violence Coordinating Council | |
| Bella Wright | 6/30/2014 |
| 11. Historic Preservation Commission | |
| Mary Farrar | 6/30/2014 |
| Michael Smolek (Partial Term) | 6/30/2012 |
| 12. Human Services Council | |
| Kathleen O'Brien (Reappointment) | 6/30/2015 |
| Julie Randall (Reappointment) | 6/30/2015 |
| Lynn Fitrell | 6/30/2015 |
| Donna Bennett | 6/30/2015 |
| Donald Lewis | 6/30/2015 |
| 13. Marcey House Board | |
| Nichole Pelletier (Reappointment) | 6/30/2014 |
| Elfreda Mathis | 6/30/2014 |
| Maureen McCarthy-Ault | 6/30/2014 |
| Charles Reynolds | 6/30/2014 |

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| Joe Trentacosta | 6/30/2014 |
| John David Wenrich | 6/30/2014 |
| 14. Plumbing and Fuel Gas Board | |
| Donald Johnson | 6/30/2014 |
| Richard Montgomery | 6/30/2014 |
| 15. Southern Maryland Resource Conservation and Development Board | |
| Bruce Young (Reappointment) | 6/30/2016 |
| 16. Social Services Board | |
| Carol Ann Pingleton | 6/30/2014 |
| 17. Tri-County Animal Shelter | |
| Trish Cole | 6/30/2015 |
| 18. Tri-County Community Action Committee | |
| Sharisse Swales | 6/30/2014 |
| 19. Wicomico Scenic River Commission | |
| Robert Elwood (Reappointment) | 6/30/2015 |
| Laura Friess (Partial Term) | 6/30/2013 |
| Stacey Fowler (Partial Term) | 6/30/2014 |

OFFICE OF THE COUNTY ATTORNEY

Present: George Sparling, County Attorney
Angela Blondino, Paralegal

On June 7, 2011, a Public Hearing was held to consider: (1) repealing and reenacting Chapter 254 (Right to Farm) of the Code of St. Mary's County and restating the establishment of the Agricultural Reconciliation Committee; and (2) repealing and reenacting Chapter 162A of the Code of St. Mary's County, restating the establishment of the St. Mary's County Human Relations Committee. No public comments were received.

The motions below reflect the recommended changes resulting from the public hearing and the Board's review of revised resolutions, bylaws and Rules of Order for St. Mary's County Boards, Commissions and Committees that were also considered at the June 7, 2011, Board meeting.

1. Commissioner Morgan moved, seconded by Commissioner Jones, that Chapter 162A of the Code of St. Mary's County, Maryland, be repealed and reenacted as set forth, restating the establishment of the St. Mary's County Human Relations Commission. Motion carried 5-0.

2. Commissioner Jarboe moved, seconded by Commissioner Morgan, that Chapter 254 of the Code of St. Mary's County, Maryland, be repealed and reenacted as set forth, restating the Right to Farm Ordinance and establishing the Agricultural Reconciliation Committee. Motion carried 5-0.

3. Commissioner Jones moved, seconded by Commissioner Morgan, that the Board adopt the proposed Resolution amending Chapter 152 of the Code of St. Mary's County, Maryland, restating the Policies and Procedures concerning Boards, Committees and Commissions that will take effect 1 July 2011; and that the Board adopt the proposed Resolution amending Chapter 150 of the Code of St. Mary's County, Maryland, creating the St. Mary's County Agriculture, Seafood and Forestry Board; and that the Board adopt the proposed Resolution revising Resolution 2001-39, concerning the St. Mary's County Airport Advisory Committee, and codifying the proposed Resolution as Chapter 151 of the Code of St. Mary's County, Maryland effective 1 July. Motion carried 5-0.

4. Commissioner Jarboe moved, seconded by Commissioner Morris, that the Board adopt the proposed Resolutions:

- 1. Amending Chapter 156 of the Code of St. Mary's County, Maryland, restating the establishment of the St. Mary's County Commission for People with Disabilities.**
- 2. Amending Chapter 159 of the Code of St. Mary's County, Maryland, restating the establishment of the St. Mary's County Commission on the Environment.**
- 3. Amending Chapter 154 of the Code of St. Mary's County, Maryland, restating the establishment of the St. Mary's County Community Health Advisory Committee.**
- 4. Amending Chapter 162 of the Code of St. Mary's County, Maryland, restating the establishment of the St. Mary's County Historic Preservation Commission.**
- 5. Amending Chapter 163 of the Code of St. Mary's County, Maryland, restating the establishment of the St. Mary's County Human Services Council.**

Motion carried 5-0.

5. Commissioner Morris moved, seconded by Commissioner Jones, that the Board adopt the proposed Resolution repealing Chapters 155A, and 157 of the Code of St. Mary's County, Maryland. Motion carried 5-0.

6. Commissioner Morris moved, seconded by Commissioner Jarboe, I move that the Board adopt the proposed Resolution repealing Chapters 155, 165 and 184 of the Code of St. Mary's County, Maryland Motion carried 5-0.

7. Commissioner Jones moved, seconded by Commissioner Morgan, that the Board adopt, and authorize Commissioner President Russell to sign, the proposed bylaws for the following boards, committees and commissions:

- 1. St. Mary's County Agriculture, Seafood and Forestry Board**
 - 2. St. Mary's County Airport Advisory Committee**
 - 3. St. Mary's County Commission for People with Disabilities**
 - 4. St. Mary's County Commission for Women**
 - 5. St. Mary's County Commission on Aging**
 - 6. St. Mary's County Commission on the Environment**
 - 7. St. Mary's County Community Health Advisory Committee**
 - 8. St. Mary's County Family Violence Coordinating Council**
 - 9. St. Mary's County Human Services Council**
 - 10. St. Mary's County Recreation and Parks Board**
 - 11. St. Mary's County Wicomico Shores Golf Course Advisory Board**
- Motion carried 5-0.**

8. Commissioner Morris moved, seconded by Commissioner Jarboe, that the Board adopt, and authorize Commissioner President Russell to sign, the proposed Rules of Order for St. Mary's County Boards and Commissions. Motion carried 5-0.

9. Commissioner Jarboe moved, seconded by Commissioner Morris, that the bylaws would take effect July 1, 2011. Motion carried 5-0.

COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week.

Commissioner Jarboe provided Commissioners with a letter from the U. S. Postal Service to the Charlotte Hall Post Office notifying them that the Charlotte Hall Post Office was being studied for possible closing or consolidation. A meeting will be held on Thursday, June 23, 2011 at the Charlotte Hall Library from 6:00-7:00 pm to discuss this topic.

ADJOURN

The meeting of the Board of County Commissioners adjourned at 11:09 am.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)